



TIPS Career Readiness Course Skills Alignment

	Lesson 1 Goals & Expectations	Lesson 2 Emerging Fields	Lesson 3 Ideal Job	Lesson 4 Job Searching	Lesson 5 Resume Writing	Lesson 6 Cover Letters	Lesson 7 Interview- ing	Lesson 8 Interview- ing Cont.	Lesson 9 Innovation	Lesson 10 Local Work Environ.	Lesson 11 Workplace Safety	Lesson 12 Digital Citizenship	Lesson 13 Internship Prep	Lesson 14 Reflection
New Hampshire Work Study Practices addressed in each lesson														
1. Communication														
a. Communicate effectively using multiple modalities	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦		♦	♦
b. Interpret information using multiple senses	♦	♦	♦	♦	♦		♦	♦	♦	♦	♦	♦	♦	♦
c. Demonstrate ownership of the work			♦	♦		♦							♦	♦
2. Creativity														
a. Think originally and independently							♦		♦		♦	♦		♦
b. Take risks									♦				♦	♦
c. Consider alternate perspectives	♦			♦	♦			♦	♦	♦	♦	♦		♦
d. Incorporate diverse resources		♦					♦							♦
3. Collaboration														
a. Contribute respectfully	♦	♦		♦	♦			♦	♦		♦			♦
b. Listen and share resources and ideas	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦		♦		♦
c. Accept and fulfill roles		♦		♦								♦	♦	♦
d. Exercise flexibility and willingness to compromise					♦			♦				♦		♦
4. Self-Direction														
a. Persevere in completing complex, challenging tasks														♦
b. Use self-reflection to influence work and goals	♦	♦	♦	♦	♦			♦	♦	♦	♦	♦	♦	♦
c. Engage stakeholders to gain support	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
Partnership for 21st Century Learning 4Cs addressed in each lesson														
1. Collaboration	♦	♦		♦	♦			♦	♦		♦			♦
2. Communication	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦	♦
3. Creativity	♦			♦	♦			♦	♦	♦	♦	♦		♦
4. Critical Thinking		♦	♦	♦	♦	♦			♦	♦		♦	♦	♦

NH College and Career Ready Standards - Work-Study Practices: Behavioral qualities or habits of mind that students need to be successful in college, career and life.