



TIPS Career Readiness Course Skills Alignment

| | Lesson 1 Goals & Expectations | Lesson 2 Emerging Fields | Lesson 3 Ideal Job | Lesson 4 Job Searching | Lesson 5 Resume Writing | Lesson 6 Cover Letters | Lesson 7 Interviewing | Lesson 8 Interviewing Cont. | Lesson 9 Innovation | Lesson 10 Local Work Environ. | Lesson 11 Workplace Safety | Lesson 12 Digital Citizenship | Lesson 13 Internship Prep | Lesson 14 Reflection |
|---|----------------------------------|-----------------------------|-----------------------|---------------------------|----------------------------|---------------------------|--------------------------|--------------------------------|------------------------|----------------------------------|-------------------------------|----------------------------------|------------------------------|-------------------------|
| New Hampshire Work Study Practices addressed in each lesson | | | | | | | | | | | | | | |
| 1. Communication | | | | | | | | | | | | | | |
| a. Communicate effectively using multiple modalities | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ |
| b. Interpret information using multiple senses | ♦ | ♦ | ♦ | ♦ | ♦ | | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ |
| c. Demonstrate ownership of the work | | | ♦ | ♦ | | ♦ | | | | | | | ♦ | ♦ |
| 2. Creativity | | | | | | | | | | | | | | |
| a. Think originally and independently | | | | | | | ♦ | | ♦ | | ♦ | ♦ | | ♦ |
| b. Take risks | | | | | | | | | ♦ | | | | ♦ | ♦ |
| c. Consider alternate perspectives | ♦ | | | ♦ | ♦ | | | ♦ | ♦ | ♦ | | ♦ | | ♦ |
| d. Incorporate diverse resources | | ♦ | | | | | ♦ | | | | | | | ♦ |
| 3. Collaboration | | | | | | | | | | | | | | |
| a. Contribute respectfully | ♦ | ♦ | | ♦ | ♦ | | | ♦ | ♦ | | ♦ | | | ♦ |
| b. Listen and share resources and ideas | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | | ♦ | | ♦ |
| c. Accept and fulfill roles | | ♦ | | ♦ | | | | | | | | ♦ | ♦ | |
| d. Exercise flexibility and willingness to compromise | | | | | ♦ | | | ♦ | | | | ♦ | | ♦ |
| 4. Self-Direction | | | | | | | | | | | | | | |
| a. Persevere in completing complex, challenging tasks | | | | | | | | | | | | | | ♦ |
| b. Use self-reflection to influence work and goals | ♦ | ♦ | ♦ | ♦ | ♦ | | | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ |
| c. Engage stakeholders to gain support | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | | | ♦ | ♦ | ♦ |
| Partnership for 21st Century Learning 4Cs addressed in each lesson | | | | | | | | | | | | | | |
| 1. Collaboration | ♦ | ♦ | | ♦ | ♦ | | | ♦ | ♦ | | ♦ | | | ♦ |
| 2. Communication | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ | ♦ |
| 3. Creativity | ♦ | | | ♦ | | | | ♦ | ♦ | ♦ | ♦ | ♦ | | ♦ |
| 4. Critical Thinking | | ♦ | ♦ | ♦ | ♦ | ♦ | | | ♦ | ♦ | | ♦ | ♦ | ♦ |

NH College and Career Ready Standards - Work-Study Practices: Behavioral qualities or habits of mind that students need to be successful in college, career and life.